

## ***Instructions for the DoDEA Military Association Survey – January 2020***

Purpose: The Department of Defense Education Activity (DoDEA) group funds WSD3 has and continues to provide over \$6M over the last 10 years to our district. To qualify for this funding, we need military association headcounts for students beyond what is collected on our Federal Aid forms (the blue forms) as the definition for students that can be counted is broader.

Time Required: 30 seconds to 6 minutes

### About the Survey:

- This survey uses skip logic so if students can answer “yes” to the first question, the survey is then complete. If they answer “no”, they will be taken to the second question. This logic is applied to all questions except the last one. There are only five questions.

### Survey Instructions:

1. This survey is relevant to the students’ parents or guardian, simply meaning the person or person that they go home to on most nights.
2. Have students log into Google.
3. Click the link to go to the survey (see picture below – JJHS LIBRARY WEBSITE)
4. Have the student enter their grade level (Question 1)
5. Have the student answer Yes or No to the active duty parent question (Question 2). Active duty simply means that any parent or guardian works for any armed forces branch full-time.
6. Have the student answer Yes or No to the reservist parent question (Question 3). A reservist simply means that any parent or guardian participates in the one weekend per month armed forces reserve program for any branch.
7. Have the student answer Yes or No to the civilian working on base question (Question 4). A civilian working on base is any parent or guardian that goes on any military installation or base to work but is not directly employed by the military.
8. Have the student answer Yes or No to the military-retired parent question (Question 5). A retired parent or guardian is defined as anyone who currently draws a pension from the military.
9. Have the student submit the responses to the survey.

